

**LAS CRUCES-NIENBURG SISTER CITIES AFFILIATION
SPECIAL COMMITTEE MEETING: 30th Anniversary Delegation to Nienburg
October 20, 2022 7:00 pm via Zoom**

In Attendance: Jodi, Elaine McKinney, Hale Huber, Jim McKinney, Tim Chappell

Meeting Minutes

1. Review meeting notes of September 27, 2022 in table form:
 - 2 Official Invitation received from Nienburg
 - 2.1 Meet w/Elizabeth Teeters on 20 October 2022
 - 3.1 List of people interested in the delegation visit is now being maintained and has 12 people interested. Hale will talk with Jorge Martinez regarding his taking a string quartet to Nienburg and whether they will be part of the delegation or separate.
 - 4.1 Jodi and Elaine are still working on the Traveler application and plan to have it available for the meeting with the public in November. There is still a question on the application fee. Tim suggested that one needs to be charged to make sure the person is committed. We talked about a \$50 application fee but did not firm this up.
 - 5 Per meeting with Elizabeth Teeters, she will talk with Mandy to see what can be done for help with announcing meetings, having a link with Sister Cities on the CLC website, and other assistance. She will get back to us ASAP. Jodi requested that Tim ask Elizabeth if we can contact Elizabeth or Mandy directly. Tim will follow up. Jodi agreed to get Elaine the format for press releases.
 - 6 We do not have anyone appointed yet to take the lead on keeping the travel records for the delegation. This position is not need at this time.
 - 7 Jodi and Elaine will take the lead on planning the public meeting (now scheduled for 16 November 2022). There will likely be a power-point presentation and Jim will assist
 - 9 German Language teacher – Hale talked with Ingrid Luchini and Gabbi Buchaneau and neither are available. He has also tried Erda Hillman but she has not responded to him. Discussion was that we can suggest learning German with an online resources and we can do a presentation on cultural aspects of the visit. This will probably be in April, May or June.
 - 11.1 Once a date is confirm for the delegation visit, Jodi and Elaine will come up with a list possible flight itineraries.
 - 14 Elizabeth Teeters will check with the Volunteer Network to provide information on members of LCSC Foundation are considered volunteers of CLC
 - 15 Hale has not been able to talk with Debbie Hixon yet regarding liability coverage for travel groups
 - 16 see 4.1 above
 - 19 Hale will contact someone in Germany to make a list of gifts they have received from LCruces. Jodi suggested that Elaine take the lead on determining a gift. Tim wants the mayor asked if he thinks the gift is acceptable.
2. Items to discuss:
 - a. Review Timeline as of 20 October 2022
 - ASAP get press release for public meeting (Elaine)

- ASAP notify LCSC members and those identified as interested in the Delegation visit; this should be followed with reminders before the meeting (Jim)
 - ASAP confirm dates of travel as 17 Aug – 24 August, 2023 unless major conflict for mayor or City Councilor (Elizabeth)
 - ASAP Prepare a letter to Nienberg to acknowledge receipt of their letter and that we will send a delegation. Tim will review letter, and then it will be sent to Elizabeth to put it on CLC letterhead and to get signatures of the Mayor and Tim. (Elaine and Jodi)
 - 16 November at 2pm follow-up meeting with Elizabeth Teeters (All)
 - 16 November at 7pm Public Meeting at Branigan Cultural Center (All)
 - 16 November accept first applications from people interested in participating as part of the Official Delegation (Jodi and Elaine)
3. Request from Nienburg at the meeting in July:
- i. Continue High School Exchanges – Elaine has contacted Sally Walton, a counselor, to get assistance in contact with interested teachers. She will follow up
 - ii. Stefan Kaps of the Volkshochschule wants to work with DACC on a grant for social research. Tim said that he has contact both at DACC and in the Sociology Department at NMSU. Tim will take the lead. Elaine will send him the contact information for Stefan.
 - iii. 2025 – Nienburg would like a small delegation for the celebration of their 1000th Anniversary of their city. Hale will follow up on this
 - iv. 2025 – Nienburg will have Plein Air Competition and would like to invite 2 artists from each of their sister cities. Elaine will follow up with Greg Smith and with cultural groups at CLC
4. Other items
- a. Elaine and Jodi asked about Membership applications accepted at the public meeting. Would people who join now, have this applied to 2023 membership? Tim said that he thought that membership was on a 12 month cycle. He and Jim will follow up on this
 - b. Elaine asked about inviting Washtub Jerry and his fellow musician, Pam Rossi, to the public meeting to perform. They are interested in going to Nienburg. They could perform for about 10 minutes before the start of the PowerPoint.
 - c. Hale mentioned that Lori Miller, a friend, might be interested in being a part of the delegation. He will talk with her and get contact information to Elaine if she is interested.

Respectfully submitted,
Elaine McKinney